

The Interoperability Council moves to adopt the Charter for the **State Agency Statewide Communications Interoperability Plan (SCIP) Implementation Group.**

Whereas, state agencies have agreed in principle that interoperable voice and data communications enhances individual agency ability to accomplish its mission and purpose, and

Whereas the Office of Justice Assistance under Wis. Stats. §16.964 is to provide staff support for the Interoperability Council under §16.9645 and oversight of the development and operation of a statewide public safety interoperable communication system, and

Whereas the Interoperability Council under Wis. Stats. §16.9645 (2) (f) is to make recommendations to the Office of Justice Assistance on technical and operational standards for public safety interoperable communication systems, and guidelines and procedures for using public safety interoperable communication systems, and

Whereas the Interoperability Council has chartered other bodies to assist the Interoperability Council on various aspects of its statutory authority and no advisory body is chartered is to assist state agencies to plan and implement technical and operational standards for public safety interoperable communication systems, and guidelines and procedures for using public safety interoperable communication systems, and

Whereas state-wide efforts that transcend regional borders will foster interoperability, and

NOW, THEREFORE, the Interoperability Council hereby charters the State Agency SCIP Implementation Group (SASIG) as a subcommittee of the council for the mission and purposes stated. The provisions of this charter are as follows:

I. MISSION STATEMENT

The mission of the State Agency SCIP Implementation Group is to foster communication between the IC and state agencies involved in public safety communications. The SASIG is comprised of public safety communications leaders from state agencies who offer input to and assist with implementation of the goals, objectives and policies reflected in the Statewide Communications Interoperability Plan. Implementation strategies include planning, training and exercising.

II. ACTIVITIES

1. The purpose of the State Agency SCIP Implementation Group shall be to improve and facilitate interoperability of state agency radio communications in Wisconsin.
2. Assist the Interoperability Manager and the IC through liaison with other entities that perform similar duties to ensure a coordination of efforts.
3. The group will serve as a resource and make recommendations to the Interoperability Council concerning strategic planning and the SCIP Plan.

4. The group will serve as a resource and make recommendations to the Interoperability Council as needed and perform any other function as deemed necessary by the interoperability council.

III. CREATION OF STATE AGENCY SCIP IMPLEMENTATION GROUP (SASIG)

1. Membership on the State Agency SCIP Implementation Group (SASIG) shall consist of agency communications personnel appointed by the leadership of the following agencies:
 - Wisconsin Department of Natural Resources
 - Wisconsin Department of Health
 - Wisconsin National Guard
 - Wisconsin Emergency Management
 - Wisconsin State Patrol
 - Wisconsin Department of Transportation
 - Wisconsin Department of Corrections
 - Wisconsin Office of Justice Assistance
 - Wisconsin Department of Justice Division of Criminal Investigation
 - Wisconsin Division of Enterprise Technology
 - Wisconsin Department of Revenue
 - Wisconsin Department of Agriculture, Trade and Consumer Protection
 - Wisconsin Capitol Police
2. All terms for group leadership roles shall be for two years (co-chairpersons staggered). All appointments will be determined by the majority vote of the group members present at the first meeting during the first quarter of the year. Persons are eligible for reappointment/re-election.

IV. COMMON GOVERNANCE PROCEDURES

1. The SASIG will elect chairpersons who will set the agenda for meetings, maintain order at all meetings, act as a point of communication between their membership and the interoperability council as necessary and carry out general responsibilities of a chairperson.
2. The SASIG will be provided an OJA representative to serve as secretary.
3. The SASIG may create other leadership positions and shall establish bylaws, consistent with the charter, which will detail any needed additional rules such as voting procedures, officers and duties, procedures for filling expiring and/or vacant seats, staggered terms for all initial selections, and other procedures to allow for effective, representative governance.

V. MEETING PROCEDURES

1. Roberts Rules of Order (revised) will be observed during meetings.

2. Meetings will be held no less frequently than once each quarter providing there are pending action items.

VI. CHANGES TO THE SASIG CHARTER

The SASIG is authorized to petition the Interoperability Council for changes to the Charter for the common good and to better implement chartered mission and activities.

This Charter has been approved by the Wisconsin Interoperability Council under the authority of Wis. Stats. §16.9645.

Adopted: January 14, 2010
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