

# SSMG SUSTAINABILITY SUBCOMMITTEE

JUNE 1, 2009  
TELECONFERENCE

## TELECONFERENCE MEETING MINUTES

### CALL TO ORDER – 2:40 PM

#### ATTENDANCE

- MEMBERS
  - Via teleconference
    - Jennifer Lord-Kouraichi
    - John Sweeney
    - Keith Tveit
    - Paul Wittkamp
- GUESTS
  - Via teleconference
    - Carl Guse
    - Dave Spenner

#### APPROVAL OF MAY 8, 2009 MEETING MINUTES

- DISCUSSION
  - Keith was not present and does not have a good idea of what transpired
- MOTION
  - Motion made by Keith to approve the May 8, 2009 meeting minutes
  - Motion carries

#### WISCOM SUSTAINMENT BUDGET PROJECTION – CARL GUSE

- OVERVIEW
  - Personnel allocations are \$80,000 on average
    - Carl did not try to come up with an actual wage, as he felt that that figure was enough elbow room to accommodate possible wage increases over that time
    - Positions could be either state employees or contractors
    - Admin support position is semi-technical in nature
  - Concept of State Patrol / DNR migration involves roughly assuming migration would occur entirely by 2013
    - Significantly more support for the system would be needed, but State Patrol, Bureau of Communications (BoC) would supply support personnel; the primary voice networks of the two agencies would be phased out, which would relieve workload for existing staff (to allow for WISCOM workload)
    - One technician to each of the three service areas to help staff the migration would be needed
  - Software Maintenance figure
    - Carl started with a general knowledge figure, which was confirmed by an email from Tate, who provided a document detailing the services included
    - The figure seems to be in line with the rest of the industry
    - Carl believes that when we get into a competitive bid situation, we will do better than this, but from a standpoint of getting budgetary numbers, it is fairly accurate
  - Total estimate cost of \$1,700,000
    - Figure was based on Kimball's estimation
    - Carl looked at other costs and equivalent BoC services
    - Electric power and maintenance of generators / ACs / vehicles / gas, etc is also included

- GPR line added after talks with Greg Engle
  - Looking at the budget deficit, system appropriation of a million is going to be challenging
  - We must make sure to have our documents very well organized moving forward
- **DISCUSSION**
  - Suggestion that Dave Steingraber needs to confirm GPR line
    - Identifying members of the Joint-Finance Committee and educating them on the system is another key
  - Suggestion to make the admin support position \$35,000 + \$35,000 benefits / year
    - \$70,000 would cover a 3% increase over the timeframe
  - Suggestion to go and seek more money than just the GPR amount, to lessen the need for user fees
    - Preferred funding scenario should include user fees because of the budget language; we will have to get that changed to include local governments later
    - Suggestion that fees will come out of other users, rather than mutual aid users
  - Suggestion to have one-sentence qualifier (notifying the reader that document was drafted with limited information)
    - Suggestion to have Carl write a paragraph or so detailing each position, as well
  - Suggestion to raise estimated system upkeep costs to \$1,800,000 / year
  - Suggestion to make incremental GPR raises until the year 2014, at which we will arrive at \$1,250,000 (and take money out of HS money for user fees, so if we don't get user fees, we can fall back on that)
  - We have to use common sense approach to daily user fees
    - Leave language to daily user fees, for vagueness of mutual aid / eventual nominal fees
- **PROPOSED ACTION**
  - Motion made to “Motion that the Sustainability Subcommittee will present the budget document to the SSMG for the eventual recommendation to the Interoperability Council with the following changes:”
- **MOTION**
  - Motion made by Paul Wittkamp to approve proposed action
  - Motion seconded by John Sweeny for discussion
  - Amendments
    - 3% raise on top three lines from 2011 – 2014
    - Admin support position to be cut to \$70,000 a year
    - Position will be described as “This project or contract position will...” Carl will come up with this language
    - Disclaimer that this budget was put together with best estimates as of June 2009
    - Incremental increase each year on the GPR dollars to \$1,240,000 in FY 2014
    - User fees will not be collected from mutual aid users of the system, however, they may be charged to daily users of the system “daily user fees”
    - Change line 30 to “daily user fees” instead of “mutual aid”
  - Keith Tveit abstains
  - Motion carries

#### **NEXT MEETING DATE DISCUSSION**

- **SUSTAINABILITY SUBCOMMITTEE**
  - Next meeting will be before SSMG meeting in July (TBD)
    - Looking to do joint meeting on that day (SSMG + IC)
- **SSMG**
  - June 16<sup>th</sup> is governance training workshop

**OTHER COMMENTS**

- BUDGET DOCUMENT
  - Correction of years listed (should start as SFY2010)

**ADJOURNMENT – 4:04 PM CLARK COUNTY TIME**

- MOTION
  - Motion made by Keith Tveit to adjourn
  - Motion seconded by Paul
  - Motion carries