

STATE OF WISCONSIN INTEROPERABILITY COUNCIL

10:00 AM January 13, 2009
Office of Justice Assistance
Conference Room D
1 South Pinckney Street
Madison, Wisconsin 53702

MEETING MINUTES

MEETING CONVENES

DETERMINATION OF A QUORUM AND CALL TO ORDER

- IC MEMBERS:
 - IN PERSON
 - Dave Steingraber
 - David Collins
 - Tom Czaja
 - Mindy Allen
 - Oskar Anderson
 - Ben Schliesman
 - Paul Wittkamp
 - Neil Cameron
 - Larry Nelson
 - David Mahoney
 - GUESTS:
 - IN PERSON
 - David Spenner
 - Greg Engle
 - Carl Guse
 - Jeff Ohnstad
 - Mark Handlin
 - VIA TELECONFERENCE
 - Matt Joski (via teleconference)

APPROVAL OF MINUTES FROM THE SEPTEMBER 18, 2008 MEETING

- MOTION
 - Motion made by Tom Czala to approve the September 18, 2008 meeting minutes
 - Motion seconded by David Collins
 - Motion carries

REPORT ON OJA INTEROPERABILITY ACTIVITIES

- REVIEW AND APPROVAL OF PROPOSED FUNDING STRATEGIES FOR INTEROPERABILITY GRANTS – DAVID SPENNER
 - '09 HSGP allocates approximately \$5 million to interoperability programs
 - Short-term goals
 - Radio replacement / reprogramming - \$2,000,000
 - Dispatch center upgrade - \$1,000,000
 - Long-term goals
 - Statewide planning and outreach - \$200,000
 - P25 trunking radio upgrades - \$1,000,000
 - WISCOM enhancement in high risk urban areas - \$100,000
 - Local WISCOM capacity increase - \$500,000
 - WISCOM staffing - \$200,000
 - Substantial support for base-station for tie to WISCOM
 - 5-year funding (currently in second year)
 - Noted that advisory group to help decide overall HGSP

- Continuation of radio over IP expansion
- Badgernet capacity is not a concern for RoIP
- TERT – Nationwide initiative for dispatchers / dispatch centers
- MOTION
 - Motion made to recommend the proposed goals in the approximate amounts listed
 - Motion seconded
 - Motion carries
- WISCOM BRIEFING AND UPDATE – SSMG CHAIRMAN SHERIFF MATT JOSKI (VIA TELE)
 - Ideas behind WISCOM:
 - VHS p25 trunking system backbone
 - Flexibility
 - Administered by the SSMG
 - Ideas behind the SSMG:
 - 21 members representing all disciplines and levels
 - General Status
 - WISCOM is on track and 2009 will see tangible results
 - The greatest challenge to the SSMG is the sustainability of the system
 - Another SSMG report will be delivered to the Interoperability Council this summer

OLD BUSINESS

- FOR WISPERN REORGANIZATION UNDER THE INTEROPERABILITY COUNCIL – TOM CZAJA AND DAVID SPENNER
 - WISPERN would serve as a subcommittee / working group and would advise the Interoperability Council
- DISCUSSION
 - WISPERN board has done an effective job for many years - How does one take an effective group and blend it with a bigger one?
 - Defining the roles / responsibilities of the group crucial
 - Who sets SOPs?
 - Examples of national best practices of governance would assist
 - Some groups are not represented in the Interoperability Council
 - Tribal listed as an example
 - Fire services aren't drawn in
 - Self-governing groups create confusion for end users
 - How can everyone be represented and how can participation be encouraged?
 - Concern about disproportionate representation of LE to other services
 - Critical to define this and other groups
 - WEM could define this and other groups

UPDATE BRIEFING ON DIGITAL RADIO COMMUNICATIONS IN HIGH NOISE AREAS (ATTACHMENT #3) – DAVID SPENNER

- OVERVIEW
 - Document summarizes a test of four communications systems (25 KHz analog, 12.5 KHz analog, P25 Full Rate, and P25 Enhanced Full Rate) in nine high noise environments
 - Yet to experience any challenges in going digital
 - Analog FM outperformed P25 Full Rate in 5 of the 9 environments, and outperformed P25 Enhanced Full Rate in 4 of the 9 environments
 - P25 Full Rate and P25 Enhanced Full Rate were statistically equivalent in 8 of the 9 environments with Enhanced Full Rate performing better in one of them
 - Extra effort in redesigning of radio products

WORKING LUNCH

NEW BUSINESS

- **PROPOSAL TO REQUIRE IN-BUILDING RADIO COVERAGE IN COMMERCIAL BUILDING CODE – NEIL CAMERON**
 - This would require all new commercial construction to have in-building coverage
 - Most appropriate way to achieve this is via a state law
 - The SSMG would send a recommendation to the Department of Commerce
 - Other building groups can weigh in on code
 - Design needs to support state interoperability channels
 - Fire chiefs haven't decided on a proposal
 - Motion
 - Motion made to send letter to Department of Commerce asking for research and development of a code in their next cycle
 - Motion seconded
 - Motion carries

911 / PSAP STANDARDS FOR WISCONSIN (HANDOUT) – BRIEFING INTEROPERABILITY COORDINATOR DAVID SPENNER

- **RECOMMENDATION FOR COUNCIL TO CONSIDER WORKGROUP CREATION**
 - Workgroup should be balanced and assembled of multi-level members
 - Greatest pushback is creating standards with no funding
 - Proposed action: “The Interoperability Council (IC) approves the creation of a workgroup to include representatives of emergency services providers and PSAP managers to recommend adoption or modification of existing nationwide standards for Wisconsin 911 PSAPs. The IC desires a six-month report.”
 - **MOTION**
 - Motion made by Neil Cameron to approve proposed action
 - Motion seconded by Tom Czaja
 - Motion carries

REVIEW AND RECOMMENDATION ON DRAFT PLAN FOR REGIONAL SCIP IMPLEMENTATION COUNCILS (ATTACHMENT #2) – DAVID SPENNER

- **IECGP GRANT DISCUSSION**
 - Annual appropriation
 - Grant funds planning and training
- **REGIONAL COUNCIL DISCUSSION**
 - Regional councils and the Coordinators would be responsible for assisting in the implementation of SCIP plans and the migration to narrowbanding
 - Local radio consortiums will also work with regional Interoperability Coordinator
 - Need councils to be thinking broadly
 - Must consider impact on public services (works / utilities)
 - What point should we engage them?
 - Expect to have word on the budget by June / July
- Proposed action: “The Interoperability Council approves the proposal for Regional SCIP Implementation Councils for distribution for further review and comment from stakeholders. Subject to modification based on stakeholder feedback, OJA should proceed with the creation of these councils and coordinators.”
- **MOTION**
 - Motion made Larry Nelson to approve proposed action
 - Motion seconded by Ben Schliesman
 - Motion carries
- **MOTION**
 - Proposed action: “The Interoperability Council has determined that pre-planning for communications interoperability is essential to public safety. The IC recommends that agency participation, as confirmed by the regional committee, in an SCIP Implementation Council be a requirement for opportunities tied to Communications Interoperability starting January 31, 2010.”

- Motion made to approve proposed action
- Motion seconded
- Motion carries
- PROPOSAL REGARDING REQUIRED AUTOMATIC IDENTIFICATION OF MARC REPEATERS – DAVID SPENNER
 - Proposed action: “The Interoperability Council (IC) has determined that all MARC repeaters must operate with a compliant method of automated identification set out by the Wisconsin state MARC plan as of January 1, 2010. The IC recommends that effective April 1, 2009, eligibility for any future mobile / portable radio replacement grants will be limited to agencies in geographical areas served by or where they assure they will make local MARC repeaters compliant by January 31, 2010.”
 - MOTION
 - Motion made to approve proposed action
 - Motion seconded
 - Motion carries

NARROW BANDING – CARL GUSE

- DRAFT PROPOSAL
 - Short time for guidance
 - Timelines
 - Mandates
 - Potential technical / legal problems regarding equipment
 - Examples of 3-4 county systems not interoperable
 - Increasing number of counties going to different systems
 - Situational awareness between counties / jurisdictions lacking because of problems
 - “Holes” in interoperability because of this
 - Suggestion made to take the issue to regional councils
 - No action - Pending future input from the WISPERN board

MEETING INFORMATION

- FUTURE MEETINGS
 - April 9th will be the next Interoperability Council meeting date
 - July 14th is the following tentative date
 - Oct 13th is the following tentative date
 - WISPERN meeting is April 22nd

ADJOURNMENT

- MOTION
 - Motion made to adjourn the meeting
 - Motion seconded
 - Motion carries