

STATE OF WISCONSIN INTEROPERABILITY COUNCIL

THURSDAY, APRIL 9, 2009
CONFERENCE ROOM D
OFFICE OF JUSTICE ASSISTANCE
1. SOUTH PINCKNEY STREET
MADISON, WISCONSIN 53702

MEETING MINUTES

MEETING CONVENES: 10:10 AM

CALL TO ORDER & Rollcall

• IC MEMBERS

Neil Cameron
Tom Czaja
Sandra Huxtable (designee for David Collins)
David Mahoney
Sue Riseling
Rob Rude
Ben Schliesman
Dave Steingraber
Mark Wahl

• GUESTS

Billy Bob Brown, Jr.
Greg Engle
Steve Hansen
Rich Nowakowski
Tim Quinn
David Roberts
David Spenner
Paul Wittkamp

APPROVAL OF MINUTES FROM THE JANUARY 13, 2009 MEETING

• MOTION to APPROVE

As no changes are requested, minutes are approved
No formal motion is noted

REPORT ON OJA INTEROPERABILITY ACTIVITIES

• PSAP WORKING GROUP

- Group exists to create standards
Possibility of making standards a condition for funding
- May 21, 2009 is the first meeting
Group logistics / scope of work will be discussed
Looking for additional potential participants

• RADIO REPLACEMENT GRANT

- Round five of this grant is open to pre-applications currently
The pre-application phase closes June 5, 2009
- This grant is intended for mutual aid, not narrowbanding

• REGIONAL INTEROPERABILITY COUNCILS

- More time needed for input

- Suggestion to have regional councils decide frequency naming standards
 - Council stance is needed
 - Prioritization of channels (and national naming structure) is needed
- PROPOSAL TO REQUIRE IN-BUILDING RADIO COVERAGE IN COMMERCIAL BUILDING CODE
 - Communication sent to Department of Commerce requesting DOC evaluation and action.

MOU SIGNING CEREMONY

- MEMORANDUM OF UNDERSTANDING BETWEEN THE OFFICE OF JUSTICE ASSISTANCE AND THE DEPARTMENT OF INTERIOR - PRESENTED BY THE US DEPARTMENT OF HOMELAND SECURITY, OFFICE OF EMERGENCY COMMUNICATIONS
 - The Office of Justice Assistance is represented by Dave Steingraber
 - The Department of Interior is represented by Chris Lewis and Tim Quinn
 - The Office of Emergency Communications is represented by Billy Bob Brown, Jr.
- BRIEF BACKGROUND
 - This MOU will allow for negotiation with DOI to be a no-cost, day-to-day user of WISCOM in exchange for the State's use of DOI/NTIA frequencies

PROPOSAL FOR WISPERN REORGANIZATION UNDER THE INTEROPERABILITY COUNCIL - TOM CZAJA AND DAVID SPENNER

- OVERVIEW / DISCUSSION
 - Listing of names on charter is only partial; still seeking more designations
 - Motion will be made to approve positions and names as listed (and forthcoming)
 - Who will host / post meetings?
 - OJA would assume staffing
 - Group would report to the Interoperability Council
 - The State Patrol holds mutual aid licenses - this will likely remain the case
 - This group is a great opportunity / model for collaboration
- PROPOSED ACTION
 - "The Interoperability Council (IC) moves to adopt the charter for the Mutual Aid Frequency Group and appoint transitioning members of WISPERN and any new appointees as recommended from various associations."
- AMENDMENTS
 - Terms would be "arbitrarily-staggered, interim appointments"
 - Jerry Thorpe added as Wisconsin Sheriff's and Deputy Sheriff's Association representative
 - Letters to all organizations regarding designations to be sent out
- MOTION
 - Motion made by Neil Cameron to approve proposed action as amended
 - Motion seconded by Ben Schliesman
 - Motion carries

WISCOM BRIEFING AND UPDATE - SSMG MEMBER SHERIFF DAVE MAHONEY AND DAVID SPENNER

- OVERVIEW / DISCUSSION
 - SSMG met on March 4, 2009
 - Chair Matt Joski presented at the Governor's Emergency Management Conference
 - Seven vendors have made bids for WISCOM (bidding is for the equipment only; installation will likely be contracted through the State Patrol)

- The OEC governance workshop has been delayed until June
- What of legal counsel?
Kimball has the necessary language; DOA / DOT are also experienced in procurement

• PROPOSED ACTION

“The Interoperability Council moves to receive and file.”

• MOTION

Report accepted

No formal motion noted

PROPOSED POLICY ON MUTUAL AID FREQUENCY NARROWBANDING - TOM CZAJA

• OVERVIEW / DISCUSSION

- WISPERN board unanimously approved this
- Suggestion to allow regional councils to decide this and then discuss it at the Statewide SCIP group
- Can you have wide and narrow band at the same time?
Communication is possible, but audio quality (gain, specifically) is degraded
- Concern about the dates / timeframe; conclusion that a smaller window / timeframe is desirable, as interoperability may be decreased because of the above audio quality degradation
- Suggestion that some guidance / target date is necessary, but should not be a mandate
- Migration path to narrowbanding included in SCIP

• PROPOSED ACTION

“The Interoperability Council moves to adopt and incorporate into the Statewide Communications Interoperability Plan.”

• AMENDMENTS

In line eight of the document - (“The State of Wisconsin Interoperability Council has determined that all statewide VHF common mutual aid and interoperability channels shall be converted to narrowband operation between the dates of April 1, 2011 and November 1, 2011.”) the word “shall” will be changed to “should”

• MOTION

Motion made by Sue Riseling to approve proposed action as amended

Motion seconded by Dave Mahoney

Motion carries

WORKING LUNCH

OFFICE OF EMERGENCY COMMUNICATIONS PRESENTATION - BILLY BOB BROWN JR.

• POWERPOINT PRESENTATION

- OEC Overview
- Service Offerings
 - Policy and Planning
 - Coordination and Collaboration
 - Technical Assistance
 - Grants
 - Demonstration Projects
- Question and Answer

COMMENTS FROM MEMBERS AND OTHERS PRESENT

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- NATIONAL GOVERNOR'S ASSOCIATION DOCUMENT
NGA Public Safety Communications Policy Draft distributed by Greg Engle for informational purposes
 - DISCUSSION REGARDING STATE-TO-STATE INTEROPERABILITY
Suggestion that the Federal Government should lead this / provide guidance
MABAS has SOPs and is a good example of cross-border collaboration

MEETING DATE DISCUSSION

- NEXT MEETING
Week of July 14, 2009 to be considered
Online poll for exact date will be distributed

ADJOURNMENT

MEETING ADJOURNED AT 1:10 PM