

STATEWIDE SYSTEM MANAGEMENT GROUP

MEETING ROOM A
126 N. MAIN STREET
FOND DU LAC, WISCONSIN
NOVEMBER 20, 2009

MEETING MINUTES

CALL TO ORDER – 10:30 AM

ROLL CALL

- MEMBERS
 - In-Person
 - Matt Joski
 - Mark Handlin
 - Brian Satula
 - Steve Hansen
 - Mark Podoll
 - Joseph Baasch
 - Paul Wittkamp
 - Mark Schomisch
 - Gary McClelland
 - Doug Meier
 - Carl Guse
 - Teleconference
 - Paul Logan (alternate for Rich McVicar)
 - Dallas Neville (alternate for Keith Tveit)
- GUESTS
 - In-Person
 - Anthony Biurh
 - Teleconference
 - Mark Davis
- OJA STAFF
 - In-Person
 - David Roberts
 - David Spenner
 - Jennifer Lord-Kouraichi

REVIEW AND APPROVAL OF MEETING MINUTES

- MOTION
 - Motion made by Brian Satula to approve meeting minutes
 - Motion seconded by Mark Handlin
 - Motion carries

SUSTAINABILITY COMMITTEE REPORT

- NONE NOTED

TECHNICAL COMMITTEE REPORT

- WISCOM UPDATES AND TIMELINES - ANTHONY
 - EF Johnson contract currently with DoT, Office of General Console
 - Some delays in procurement, but no major delays
 - Tower contractors only recently made aware of award, still waiting on antennas

- Tower work to be done by Trillium (northern) and Tower Tech (southern)
- RoIP assessment was positive
- ISSIs are being worked on with Mark Davis of EF Johnson
- Sites will go on the air in late May / June
 - One site will be put on the air as soon as possible for testing and outreach
- Kenwood radios haven't been tested in a roaming environment; EF Johnson needs to work with manufacturers to determine radio issues and solutions
- WISCOM OPTIONS - CARL GUSE
 - May need a letter from the SSMG in support of the Union Grove site
 - Service equipment will allow for testing of system by State Patrol techs
 - Beta site for software testing
 - One year hardware and five year software warranties
 - Warranties start when system is accepted
 - Warranty includes factory support and repair (not full-service)
 - WEM trunking site growing with help of STR grant
 - May go into the WEM mobile tower trailer (80 foot antenna)
 - There are a couple options for connectivity
 - Will tower contractors do the testing?
 - No. State Patrol techs will.
 - Are uninterrupted power sources covered in the warranty?
 - Not under the broad warranty, they would have their own warranty.
 - DoT is looking into various UPS models, warranties, battery replacement options, and pricing / replacement.
 - Every site has generators and is climate controlled.
 - In the event of a total site loss, the WEM trailer could be an option.
 - Site loss
 - Included in the budget are spares for nine repeaters (one for each tech shop)
 - Most of the state has overlapping mobile-level coverage
 - Sites can operate independently / locally if disconnected from the system
 - Gateways
 - Do counties want counties? Do they have the channels on their conventional systems to handle it
 - EF Johnson can look into existing gateway linkages
 - Options (ranked from simplest to most elaborate)
 - Radio in dispatch center
 - Full Console (Badgernet)
 - Full EF Johnson StarGate Consoles
 - Consoles would likely only be partially funded
 - ISSIs
 - Each ISSI has four ports
 - The SSMG Technical Workgroup voted for three ISSIs, which network to county, local, and bordering state P25 systems
 - Engineering budgeted for four types of possible systems
 - The cost is \$300,000 per ISSI on the system side
 - Talkgroups
 - Group of state talkgroups
 - Group of regional talkgroups
 - Itinerary talkgroups for transports and other special uses
 - General "as needed" talkgroups for non-daily users
 - Logging Recorders
 - Open Records laws and ownership of data greatly complicate logging recorder use
- MOTION
 - Motion made by Brian Satula: "The SSMG approves 80 sites at 5 channels, items critical to the core system, and high priority items with future consideration of county dispatch access."

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- Motion seconded by Mark Podoll for discussion
- Discussion
 - There is flexibility in this
 - IP connections and existing console interfacing are main engineering issues
 - One allocation for core system, one for options, one for county dispatch
 - County dispatch access may be based on county input
 - Console may be a temporary option
 - Commitment to keep dispatch access a priority
 - Local and EF Johnson techs will have to work together in any dispatch access project
 - Any decision made on county dispatch access is not brand specific; there is no selection of products in this consideration, just the capability
- Amendment
 - Amendment made by Brian Satula: "The SSMG approves 80 sites at 5 channels, items critical to the core system, and high priority items. Up to \$720,000 will be earmarked for county dispatch access."
- Dallas Neville abstains
- Motion carries

OJA UPDATE

- ATTENDANCE SHEET
 - Corrections to dates and alternate / teleconference participation made
- PSIC GRANT UPDATE
 - Some PSIC funds were marked for planning but were approved for general use
 - The PSIC grant deadline may be extended from 2010 up to 2012; guaranteed until 2011
- BUDGET REVIEW
 - 2010 sustainment costs are about \$530,000
 - \$600 / radio for flash trunking upgrades
 - Motion
 - Motion made by Steve Hansen that "Future Homeland Security funds shall be allocated for the flash upgrading of P25-capable radios
 - Motion seconded by Mark Podoll
 - Motion carries
- INFORMATIONAL LETTER
 - OJA will be funding pilot project(s) for local connection to WISCOM

OLD BUSINESS

- BYLAWS
 - Motion by Doug Meier to approve amended bylaws
 - Motion seconded by Joseph Baasch for discussion
 - Discussion
 - User membership and minimum meeting attendance shall be discussed in the future
 - Motion carries

NEW BUSINESS

- ASPIRUS MEDIVAC
 - Background
 - Aspirus medivac service, located in the northern portion of the state, wishes to use WISCOM as a day-to-day user
 - Discussion
 - Bringing on private entities like this may create momentum and a chance for outreach
 - Concern about system load and setting rates
 - Doug Meier will obtain additional information
 - Suggestion to start a list of interested parties
 - Suggestion to get a letter of intent or application from Aspirus

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- Suggestion to bring an Aspirus representative to next meeting
- Suggestion to create workgroup on system users / private entities

NEXT MEETING DATE

- DISCUSSION
 - December 18th suggested date in Fond Du Lac or Fox Lake
 - Annual meeting slated for March
 - Suggestion to use Fox Valley Technical College as location

MEETING ADJOURNMENT – 2:45 PM

- MOTION
 - Motion made by Joseph Baasch to adjourn
 - Motion seconded by Paul Wittkamp