
STATE AGENCY SCIP IMPLEMENTATION GROUP

APRIL 8, 2010

OFFICE OF JUSTICE ASSISTANCE

1 S. PINCKNEY STREET, SUITE 615

MADISON, WI 53703

10:00AM

MEETING MINUTES

MEETING CALLED TO ORDER BY JENNIFER LORD

SELF INTRODUCTIONS OF INDIVIDUALS PRESENT

REVIEW OF CHARTER – JENNIFER LORD

OVERVIEW

- www.interop.wi.gov is available for the State Agency SCIP Implementation Group
- DCI and DOR are still needed to round out participation
- Upon approval of the Interoperability Council, a UW System member will be invited
- Charter members are welcome to participate in the SCIP Implementation Workshop in June of 2010

ELECTIONS OPENED

OVERVIEW

- Wahl nominated Paul Wittkamp for Chairperson
 - Nomination was seconded by Kent
 - Three calls for additional nominations – closed
 - Unanimous vote for Paul Wittkamp for Chairperson

REVIEW OF BYLAWS

OVERVIEW

- Correction on 1.3 to reflect State Agency SCIP Implementation “Group”
- Remove any typographical errors where the SASIG is incorrectly referred to as council
- Section 3.3 – Officer Duties of Chairperson (under A) should be sequential numbers
 - Edit Item 8 to Item 7
- Additional time was taken to allow for review and discussion
- Carl Guse motioned to adopt the bylaws as amended
 - Kent seconded the motion
 - Motion carries

BRIEF ON SIMCOM 2010

OVERVIEW

- Local and non-profit agencies have been invited to participate
 - They will conduct a tabletop exercise and create an ICS Form 205 as part of the exercise.



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- A “Tour the Resources” presentation will follow – each participant to describe their communications platform.
 - Kent emphasized the importance of pre-registration
 - Rain date has been scheduled
 - Member Comments
 - Consideration should be given to learn and compile towing requirements of each resource
 - Common design or unit specific
 - Learn how to better share resources
 - Value in resource typing

STATE AGENCY TICP

OVERVIEW

- Background
 - Counties are creating TICP in a standard format
 - Incomplete without additional information about state agency resources and protocol

Ralph motioned to have a state agency TICP

- Robin seconded the motion
- Motion carries

NEXT SCIP IMPLEMENTATION GROUP MEETING

- Future Agenda Items brainstormed
 - Emergency Support function #2
 - Pre-filled in ICS Form 202
 - SIMCOM Recap
 - State Agency TICP
 - WISCOM Update
 - Vice Chair Elections

Next meeting August 19, 2010, 10:00AM at the Milwaukee STOC

MEETING ADJOURNMENT

MOTION

- Motion made by Pete to adjourn
- Motion seconded by Wahl
- Motion carries