

INTEROPERABLE COMMUNICATIONS STANDARDS GROUP

MONDAY, MARCH 8, 2010
CONFERENCE ROOM D
OFFICE OF JUSTICE ASSISTANCE
1 SOUTH PINCKNEY STREET, SUITE 615
MADISON, WI

MEETING MINUTES

CALL TO ORDER: 1:44 PM

ATTENDANCE

- MEMBERS
 - In Person
 - Paul Logan
 - Paul Wittkamp
 - Tony Barthuly
 - Via Teleconference
 - Matt Joski
 - Mark Frederickson
- OJA STAFF
 - In Person
 - Jennifer Lord
 - David Roberts
 - David Spenner

REVIEW AND APPROVAL OF PAST MEETING MINUTES:

- NONE NOTED (INAUGURAL MEETING)

CHARTER AND GROUP OVERVIEW

- GROUP ROLES AND RESPOSIBILITIES
 - 911 and PSAP standards are the primary focus
 - The IC is to make recommendations to OJA on PSAP standards as called on by state statute
 - Three group vacancies

OLD BUSINESS

- PSAP SURVEY
 - City of Waupaca last PSAP to not respond

REVIEW AND POSSIBLE ACTION ON ICSG BYLAWS

- DISCUSSION
 - Took MFCG (old WISPERN board) bylaws as a draft, modified for our consideration
 - Nothing precludes the group from changing bylaws
- MOTION
 - Motion by Paul Logan to approve the draft bylaws as presented
 - Motion seconded by Paul Wittkamp
 - Discussion
 - Was the inclusion of other entities an IC recommendation?
 - The IC made the recommendations to the charter
 - One person can fill several roles
 - Vice chair and secretary need to be elected
 - Alternates may be named
 - Motion carries.

ADOPTION OF RECOMMENDATION RELATED TO PSAP STANDARDS AND ANNUAL REGISTRATION

- OVERVIEW
 - The PSAP workgroup suggested an annual registration to the IC, with potentially some kind of funding ties
 - Dave drafted this without some kind of sample
- MOTION
 - Motion made by Paul Logan to adopt annual PSAP registration do
 - Motion seconded by Tony Barthuly
 - Discussion
 - Would it be helpful to have some kind of TERT participation?
 - Suggestion to have a question about EMD based on discipline
 - Suggestion to include protocol-based questions
 - Suggestion to include question about future plans / next-gen technological plans
 - “Describe your current status and future plans for next-generation 911 technology.”
 - Suggestion to include contact information for a 24-hour email question
 - Suggestion to add questions about Hazcollect, EAS, and e911 / reverse 911
 - Motion made by Paul Logan: “The ICSG adopts the annual PSAP registration form, incorporating a series of modifications that include questions about reverse 911, Hazcollect, EAS, future plans, TERT, protocol-based dispatching, possession of equipment / staff associated with HAM radio, and participation in an interoperability-related exercise (or plans to do so).”
 - Motion seconded by Tony Barthuly
 - Motion carries
- DISCUSSION
 - Dave Spenner will take registration document to the IC
 - Future steps:
 - Suggestion to look at basic training requirements
 - Suggestion to look at other state best practices / examples
 - Matt Joski will reach out to the campuses to find training classes
 - NAED has a 40-hour class that they developed that is updated and it’s cheap. The APCO class is \$395. The FVTC class is about \$400 as well. The NAED class, if you have an instructor, is a certification for about \$70 - \$80
 - APCO is more operations (radio) while NENA is more administrative (telephone standards)

NEXT MEETING DISCUSSION

- DISCUSSION
 - Suggestion to look at various state certification / standards levels
 - PSAP standards book had samples of other states’ standards
 - Suggestion to meet after next SIC meeting, post their feedback
- NEXT MEETING DATE
 - Monday, May 10th (at OJA’s offices) tentative date
 - You will receive information between now and then with documents

MEETING ADJOURNMENT

- MOTION
 - Motion made by Paul Logan to adjourn
 - Motion seconded by Tony Barthuly
 - Motion carries