

**STATE INTEROPERABILITY COUNCIL
INTEROPERABLE COMMUNICATIONS STANDARDS GROUP**

OFFICE OF JUSTICE ASSISTANCE
1 S. PINCKNEY STREET, SUITE 615
MADISON, WI 53703
CONFERENCE ROOM B
FEBRUARY 14, 2011
1:30PM

ATTENDANCE

- Mark Fredrickson
- Steve Hansen
- Matt Joski
- Tony Barthuly
- Jon Morrison
- David Spenner
- Paul Wittkamp

VISITORS

- Mark Handlin

OJA STAFF

- Jennifer Lord

MEETING MINUTES

MEETING CALLED TO ORDER BY DAVE SPENNER AT 1:30PM

DETERMINATION OF A QUORUM

- David Spenner called the roll and determined a quorum was present.

REVIEW AND APPROVAL OF MAY 17, 2010 MEETING MINUTES

MOTION

- Motion made by Matt Joski to approve the May 17, 2010 meeting minutes
- Motion seconded by Paul Wittkamp
- Motion carried

REVIEWS OF SCIP INITIATIVES RELATED TO THIS WORKGROUP

- Through discussion, the following initiatives were identified for this workgroup.
 - Minimum training standards for PSAP dispatchers. Emergency medical dispatch should be part of the scope of this initiative. The steps to this initiative include:
 - A. Look at existing programs at:
 - Tech schools
 - Other states
 - APCO Project 33 (revised)
 - B. Conduct an evaluation and form draft recommendations
 - Define the hurdles to achievement (including funding) and include recommendations to overcome these hurdles.
 - C. Draft standards
 - D. Solicit stakeholder input prior to adoption
 - E. Finalize recommendations and forward to the Interoperability Council

- Minimum frequencies for PSAP/dispatch centers. The steps to this initiative include:
 - A. Sample dispatch centers
 - B. Discuss with the Mutual Aid Frequency Coordinating Group and coordinate with them for the best outcome.
 - C. Draft Standards
 - D. Solicit stakeholder input prior to adoption
 - E. Finalize recommendations and forward to the Interoperability Council

- Minimum backup capability standards for PSAP/dispatch centers. The current status of county PSAP backup plans are defined in the county Tactical Interoperable Communications Plans (TCIP).
 - A. Look at existing plans
 - B. Conduct an evaluation and form draft recommendations
 - Define the hurdles to achievement (including funding) and include recommendations to overcome these hurdles.
 - C. Draft standards and articulate best practices among governments.
 - D. Solicit stakeholder input prior to adoption.
 - E. Finalize recommendations and forward to the Interoperability Council.

TIMELINE PLANNING FOR 2011

- This is to be determined at our next meeting – possibly at the Interoperability Symposium

REVIEW AND APPROVAL OF COML APPLICATIONS – Jennifer Lord

- The following individuals have completed COML training and task books and are moved for credentialing.
 - John Mesich - Paul Wittkamp
 - Brian Jansen - John Schrader
 - James Westover - Joseph Meagher
 - Gary McClelland - Matthew Marmor
 - Casey Swetlik - Steve Kondreck
 - Mark Rasmussen - Carl Guse
 - Rick Lange - Jerianne Feiten
 - Maureen Weiher - Kurt Drezek
 - Eric Wagner - Kent MacLaughlin
 - Doug Meier
- Motion carried

NEXT MEETING DISCUSSION

- Attempt to hold a meeting at the symposium

MEETING ADJOURNMENT

MOTION

- Motion made by Tony Barthuly to adjourn
- Motion seconded by Mark Fredrickson
- Motion carried