

STATE INTEROPERABILITY COUNCIL

MARCH 23, 2011
 THE FLORIAN GARDENS
 2340 LORCH AVENUE
 EAU CLAIRE, WI 54701
 2:30PM

MEETING MINUTES

MEETING CALLED TO ORDER AT 2:45PM

ATTENDANCE

MEMBERS

- | | |
|---|--|
| <ul style="list-style-type: none"> ▪ In Person <ul style="list-style-type: none"> ▪ Greg Engle (OJA Interim Rep) ▪ Tom Czaja ▪ Mindy Allen ▪ Steve Hansen ▪ Ben Schliesman ▪ Randy Stark ▪ Jeff Ohnstad (DOT Designee) ▪ Carl Guse (DOT Designee) | <ul style="list-style-type: none"> ▪ Mark Wahl |
| | <ul style="list-style-type: none"> ▪ GUESTS <ul style="list-style-type: none"> ▪ Kent MacLaughlin ▪ OJA STAFF <ul style="list-style-type: none"> ▪ Greg Engle ▪ Dave Spenner ▪ Sabrina Fordyce |

Quorum Established

ANNOUNCEMENTS

- Dave Spenner advised a communication appointing Greg Engle of OJA as Interim OJA Representative. However there should be Council action to select a temporary chair for today's proceedings. Temporary chairmanship was offered to Dave Spenner to lead the selection.

MOTION

- Motion made by Ben Schliesman to appoint Tom Czaja as Interim Chair and close nominations.
- Motion seconded by Steve Hansen
- Motion carried

REVIEW AND APPROVAL OF SEPTEMBER 16, 2010 MEETING MINUTES

MOTION

- Motion made by Ben Schliesman to approve the September 16, 2010 Interoperability Council meeting minutes.
- Motion seconded by Greg Engle
- Motion carried

INTEROPERABLE COMMUNICATIONS STANDARDS GROUP REPORT – Dave Spenner reported that the ICSG identified three initiatives that are not finalized. Dave gave an overview of the initiatives and requested feedback from the Interoperability Council. The ICSG intends to bring developed initiatives back to the Interoperability Council for adoption.

- **Appointment of ICSG Members** – Delegates Kelly Zenz, Jon Morrison and LeAnn Krieg were nominated as to the ICSG.

MOTION

- Motion made by Steve Hansen to approve Kelly Zenz, Jon Morrison and Lehan Craig as ICSG members.
- Motion seconded by Randy Stark
- Motion carried

MUTUAL AID FREQUENCY COORDINATION GROUP REPORT

Updated Mutual Aid Frequency Plan (Annex K of SCIP) - Carl Guse gave an overview of the changes in the state mutual aid frequency plan. Updates include changing the name of WISPERN to VLAW31. A National channel group has been added. Users that have room in their radios should add the National channels to accommodate interoperable communications with other states. A portable repeater channel, VTAC36, has been added. Law enforcement special operations can use encryption on VTAC36. The 700 MHz interoperability and low power channels have been incorporated into the plan.

- MOTION
- Motion made by Greg Engle to adopt the Annex K update.
- Motion seconded by Randy Stark
- Motion carried

- **The MFCG has been working with Illinois** to resolve bordering state usage conflicts/issues and could not get a letter of concurrence. Due to our efforts, the frequency coordination office has removed the letter of concurrence requirement.

- **Action on Appointment of Group Members** - Dave Spenner announced expired terms and three delegations for appointment:
 - William Bouma – Southshore Fire Department for MABAS and WSFCA
 - Bob Goldstein – APCO
 - Paul Wittkamp – WI DHS

MOTION

- Motion made by Ben Schliesman to accept all three appointments to the MFCG.
- Motion seconded by Mark Wahl
- Motion carried

STATEWIDE SYSTEM MANAGEMENT GROUP REPORT

- **Hospital Pilot Program** – Paul Wittkamp announced that six hospitals have been awarded facility upgrades to become WISCOM users. Deliverables include testing communications on WISCOM for hospital to hospital, hospitals to EMS, and hospitals to other agencies. An After Action Report will follow with a deadline of April 30th.
- **System Implementation Status**– Jeff Ohnstad reported progress on continued system testing. Continuous work on programming issues ensues. Carl Guse reported that forty four trunking sites are operating. A site schedule was provided.

STATE AGENCY SCIP IMPLEMENTATION GROUP REPORT – Paul Wittkamp

- **SIMCOM** – Will be held on April 13 – 15. Attendees include many agencies including observers hosted by DOD of the Mexican Army and Navy.

STATEWIDE INTEROPERABLE COMMUNICATIONS MANAGER UPDATE

- **NECP Goal 2 Data Collection** – Dave Spenner gave an overview of the goals and measures that are established. Regional coordinators are assisting with the data collection. Congress is asking for the information to determine the effectiveness of the various interoperability funded programs. Information regarding the NECP Goal 2 Data Collection can be found on the website. Wisconsin counties are asked to provide information from real incidents or planned exercises. Their scores will be used as data for the NECP Plan. Sanctions will not be given for non-compliance but counties who participate will be recognized. It was suggested that a map be placed on the website that reflect the counties who are participating. Action on the NECP Goal 2 Data Collection will be on the agenda for the next Interoperability Council meeting.
- **Tactical Interoperable Communications Plan Implementation** – Dave Spenner explained the SCIP process and what kinds of data will be collected and how to get it. Data will be put into a template. The process includes a kickoff meeting with a workshop to follow for finalization. Dave gave an overview of the plan description on a statewide level and the status and progression of each county TICP.

- **Funding Opportunities** – Dave Spenner gave an overview of the grant funding for IFERN Radio Equipment. Seven grants are to be awarded in 2011. This is a competitive grant. Round 6 Radio grant funding is wrapping up for 2.6 million dollars. A press release is being worked on with the governor's office for grant funding of 17 million dollars over a six year period. This has funded upgrades to over 30,000 radios which covers 90% of the radios in the state of Wisconsin.
- **Concept Papers** – Levels 3 and 5 – Six counties are funded to study WISCOM for daily use. Two of those are completed. An overview of funding and requirements was given.
- **Narrowbanding Operations Letter from Columbia County** (non-agenda item) – Tom Czaja recommended that the Interoperability Council refer the letter to the MFCG, and that the MFCG take action.

MOTION

- Motion made by Ben Schliesman
- Motion seconded by Mark Wahl

Motion amended by Ben Schliesman – That the MFCG have the authority to take action on the Narrowbanding Operations letter and report back to the Interoperability Council at the next meeting.

- Motion carried

NEW BUSINESS

- **Adoption of updated SCIP Initiatives** – Dave Spenner gave an overview of the SCIP plan and requested feedback from the Interoperability Council. It was suggested that a sub-committee be developed and also recommended that item #4 become a separate item. Chairpersons of Sub committees of the IC should meet to discuss the document. This item will be on the agenda for the next Interoperability Council meeting.
- **Public Safety Broadband** – Dave Spenner gave an overview and suggested that a study be done. He requests the Interoperability Council make a recommendation. The council discussed and a motion was made.

MOTION

- Motion made by Ben Schliesman that the Interoperability Council recommend to the Office of Justice Assistance lead utilizing grant funds a needs analysis of public safety wireless broadband in the state of Wisconsin.
- Motion seconded by Mark Wahl
- Motion carried
- **Interoperability Investment for 2011 Homeland Security Grant Funding Allocation** – Greg Engle and Dave Spenner discussed interoperability investment. Funds are anticipated however not released yet. The FY2011 federal budget has not been passed. A continuing resolution has been adopted through April 8, 2011. Despite the delay in the federal budget, planning is continuing. Dave Spenner gave an overview of the money allocated for the IO investment. \$4,289,759 total. 4.8 million for WISCOM for infrastructure expansion and upgrades, \$289,750 to MABAS WI Initiatives for IFERN on a four to five year project.

MOTION

- Motion made by Steve Hansen to recommend acceptance of the strategy
- Motion seconded by Ben Schliesman
- Motion carried

DISCUSSION ITEMS FROM MEMBERS

- Paul Wittkamp briefed on a letter from the WI EMS Advisory board advocating for Emergency Medical Protocols and PSAP standards. Letter was placed on file

NEXT MEETING SCHEDULE

- Future Interoperability Meetings are scheduled for the following dates:
 - June 16, 2011 – OJA 10am – 2pm
 - September 6, 2011 – OJA 10am – 2pm
 - December 6, 2011 – OJA 10am – 2pm

MEETING ADJOURNMENT

MOTION

- Motion made by Greg Engle to adjourn the Interoperability Council meeting.
- Motion seconded by Ben Schliesman
- Motion carried

