



WISCOM Policies, Procedures and Guidelines

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Type	Policy
Subject	SSMG Charter
Approved	State Interoperability Council on 06/16/2009
Revised	N/A

CHARTER FOR STATEWIDE SYSTEM MANAGEMENT GROUP TO FOSTER STATEWIDE PUBLIC SAFETY INTEROPERABLE COMMUNICATIONS

Whereas, The State of Wisconsin (herein after referred to as “state” and various public safety/service agencies within county and local government (hereinafter referred to as “municipal public safety/service agencies”) have agreed in principle to develop a statewide public safety communication system known as the WISCOM system, and

Whereas, the system is to serve all emergency first responders located in the State of Wisconsin, including private ambulance providers, other authorized non-government organizations, federal and tribal public safety agencies, and

Whereas, state and municipal public safety/service agencies desire to jointly develop a statewide radio communications system to provide interoperable voice communications for mutual aid purposes and enhance outside resources responding to assist with local emergencies, and

Whereas, state and municipal public safety/service agencies desire an alternative to perpetuating stand-alone individual communications systems and create a local option to consolidate their emergency communications equipment to avoid duplication of services, personnel, facilities, equipment, and

Whereas, state and municipal public safety/service agencies desire an alternative to perpetuating stand-alone individual communications systems and create a local option to enhance their public safety communications by investing in local build-out of the statewide system with capacity to meet local requirements for day-to-day, operational, and/or portable radio coverage, and

Whereas, there is value and improved capability seen in interconnecting a statewide system with stand-alone municipal, regional or state-agency communications systems, and

Whereas, costs of the system must be shared equitably and further defined by a cost structure based upon usage and bylaws, and

Whereas, the signatory participants representing state and municipal public safety agencies hereby acknowledge commitment to the formation of the WISCOM system for the collective good of all of Wisconsin.

NOW, THEREFORE, the Wisconsin Office of Justice Assistance (OJA) as the designated administering agency for Public Safety Interoperability Communications (PSIC) and Homeland Security Funding including those funds allocated for WISCOM system interoperability hereby charters the "Statewide System Management Group" (SSMG) for the purpose of providing interim governance of WISCOM and to discharge the functions as outlined in this charter. The provisions of this charter will be enforceable as a special condition attached to any interoperable communications grant award made by OJA for the purpose of implementing the WISCOM system and shall be in effect for the full term of such grant awards unless expressly modified by OJA prior to the ending date of such grant award. The provisions of this charter areas follows:

I. MISSION STATEMENT:

The mission of the WISCOM system is to provide reliable and responsive statewide communications interoperability between fire, law enforcement, rescue, and emergency medical and emergency management and other government services.

II. STATE RESPONSIBILITY OWNERSHIP OF EQUIPMENT, SOFTWARE AND LICENSURE:

1. The WISCOM system hardware, software and licensure have been purchased by the SSMG's government representative and remain the property of the unit of government that enables this endeavor throughout the term of this charter.
2. The Office of Justice Assistance will ensure PSIC funds are administered consistent with this agreement throughout the grant period ending September 30, 2010. Seventy percent (70%) of the Public Safety Interoperable Communications funds will not be expended to acquire equipment until a solution is in place that provides sustainability of the WISCOM system. System sustainability will be developed by the system users.
3. The Office of Justice Assistance will utilize the State Interoperability Executive Council (SIEC) and its subcommittee known as the Statewide System Management Group to implement this initiative.

III. CREATION OF STATEWIDE SYSTEM MANAGEMENT GROUP:

1. The SSMG shall consist of:
 - a. Single member representing and selected by each of the listed five (5) state, one (1) federal, and one (1) tribal entities using the WISCOM system, to include:
 - (1) WI Department of Transportation
 - (2) WI Department of Natural Resources
 - (3) WI Emergency Management
 - (4) WI Department of Corrections

- (5) WI Dept of Health Services
- (6) Federal Agency Representative, as approved by the SSMG
- (7) Wisconsin Tribal Emergency Management Association
- b. Five members representing and selected among county agencies using the WISCOM system. Representatives are:
 - (1) 4 County Sheriffs Agencies appointed by the president of the Badger State Sheriffs Association of and shall serve at the president's pleasure.
 - (2) 1 County Emergency Manager appointed by the president of the Wisconsin Emergency Management Association and shall serve at the president's pleasure.
- c. Five members representing and selected among agencies within counties using the WISCOM system. Representatives are:
 - (1) 2 Police Department Chiefs appointed by the president of the Wisconsin Chiefs of Police Association and shall serve at the president's pleasure.
 - (2) 2 Fire Department Chiefs appointed by the president of the Wisconsin Fire Chiefs Association and shall serve at the president's pleasure.
 - (3) 1 Emergency Medical Services Director appointed by the president of the Wisconsin EMS Association and shall serve at the president's pleasure.
- d. 4 "at-large" representatives selected at an annual meeting of users.
- e. Two members representing public safety communication centers. One is a member of WI Association of Public Safety Communications Officials and is appointed and serves at the president's pleasure and one is a member of WI National Emergency Number Association and is appointed and serves at the president's pleasure.
- 2. SSMG will create Bylaws that will amend/create further rules such as user voting privileges, SSMG officers and duties, procedures for filling expiring and/or vacant seats, staggered terms for all initial selections, and other procedures to allow for effective, representative governance.

IV. SYSTEM PARTICIPATION:

- 1. The SSMG shall:
 - a. Determine user categories
 - b. Approve additional user agency applications
 - c. Determine any applicable costs

V. CHANGES TO THE SSMG CHARTER:

- 1. The SSMG is authorized to petition the OJA for changes to the SSMG Charter for the common good and to implement WISCOM.SSMG CHARTER