



WISCOM Policies, Procedures and Guidelines

Index #	101.04
Type	Policy
Subject	Memorandum of Understanding: Terms and Conditions
Approved	State Interoperability Council on 09/18/2008
Revised	N/A

Terms and Conditions of the expenditure of Public Safety Interoperable Communications Funds by the Office of Justice Assistance

This document sets forth additional terms and conditions by which the Office of Justice Assistance (OJA) will expend the Public Safety Interoperable Communications (PSIC) funds governed by the Memorandum of Understanding for the use of PSIC Funds. It is the intent of OJA to ensure that the funds are expended consistent with the needs and input of the Badger State Sheriff's Association (hereafter referred to as the Association).

In its role as State Administrative Agency for the PSIC funds, OJA will:

Expend the PSIC funds consistent with the Statewide Communications Interoperability Plan (SCIP) published November 30, 2007, as required by the PSIC grant guidelines.

Establish the Statewide System Management Group (SSMG) to oversee the expenditure of the PSIC funds for the purpose of the the implementation of the Wisconsin Interoperable System for Communications (WISCOM) for Wisconsin. The SSMG will establish bylaws that ensure fair equitable representation of state and local agency users. The Association will provide participation and support to the SSMG through Association delegate(s) who consult, dialog, and cast votes on behalf of the Association. The delegate will keep the membership of the Association informed of the SSMG activity and the WISCOM project.

Expend Homeland Security Grant Program (HSGP) funds to conduct engineering and frequencies studies that will determine technical feasibility, cost-benefit to local agencies, and develop a design and implementation plan. These studies are anticipated for completion by December 2008. The SSMG will select the consultants and oversee the studies. The results of the studies will be made public upon completion.

Commit the 20% state share of the PSIC funds, less management/administration, planning costs, and the Strategic Technology Reserve project, to the implementation of the WISCOM project. This sum is approximately \$2 million.

Expend no PSIC funds on the implementation of the WISCOM project until the SSMG has reviewed and approved the engineering study and approved the design and implementation plan.

Give the Association the opportunity to review the reports of the studies on both frequency availability and system design and performance before beginning implementation of the project.

Expend no more than 30% of the PSIC funds prior the establishment of a method for sustaining the WISCOM project. The SSMG will be given the responsibility develop a sustainment method.

Allocate current and future HSGP funding to assist individual communities and agencies to obtain communications equipment upgrades, including radios and infrastructure, that will be necessary to

function within the WISCOM system. OJA currently has funds in the amount of \$3,595,597 in FY06 and \$2,723,707 in FY07 for local equipment. In addition, OJA has requested \$8,800,000 in FY08 for local equipment. Allocation of FY08 will be contingent on Wisconsin's final award amount.

Establish the SSMG as a formal WISCOM governing body with authority beyond the PSIC performance period that ends September 2010.

OJA will abide by these terms and conditions for the full performance period of the PSIC grant.

By: WI Office Justice Assistance

/Signed/

Date: 12-8-08

David Steingraber, Executive Director