

**STATE INTEROPERABILITY COUNCIL
MUTUAL AID FREQUENCY COORDINATING GROUP**

JUNE 28, 2011
CONFERENCE ROOM D
OFFICE OF JUSTICE ASSISTANCE
1 S PINCKNEY STREET
MADISON, WI 53703
10:00AM

MEETING MINUTES**CALL TO ORDER - 10:08 AM****ATTENDANCE****MEMBERS**

- Thomas Czaja
- Paul Wittkamp
- Carl Guse
- Robert Goldstein
- William Bouma
- Jeff Ohnstad
- Debora Johnson (alternate for Doug Meier)
- Kent MacLaughlin
- Dave Spenner
- Matt Joski (Teleconference)
- Paul Wittkamp (arriving 12:30PM)

GUESTS

- Mark Handlin (Teleconference)
- Tim Pierce
- Gene Oldenburg

OJA STAFF

- Jennifer Lord
- James Westover
- Sabrina Fordyce

Quorum Established

ROLL CALL AND INTRODUCTION OF MEMBERS

Tom Czaja introduced James Westover as the new state WISCOM trainer. James will be training WISCOM users and assisting with registrations.

APPROVAL OF THE MINUTES FROM THE APRIL 26, 2011 MFCG MEETING**MOTION**

- Motion made by Robert Goldstein to approve the April 26, 2011 meeting minutes.
- Motion seconded by William Bouma
- Motion carried

CORRESPONDENCES

Tom Czaja reviewed the Narrowbanding letter sent to the MFCG from Columbia County requesting that the deadline be extended. The MFCG responded to uphold the date of November 2011. No response from Columbia County has been received.

OLD BUSINESS

SASIG review of ICS 205 into Appendix K of the SCIP Plan – Kent MacLaughlin presented the Incident Radio Communications Plan (ICS 205) with an overview of suggested changes made by the SASIG. He requested the MFCG to review, correct, and move forward to the Interoperability Council for review and approval. He suggested that this should also be distributed to sheriff and police chiefs at the same time.

The MFCG further reviewed the plan at Kent MacLaughlin's request, and discussed suggested changes in language and additions to the plan. The MFCG decided that further discussion should ensue at a future meeting.

MOTION

- Motion made by Kent MacLaughlin to put both the ICS 205 Incident Radio Communications Plan and Attachment 2 of the draft SOPs together as one document. The plan would be presented to the Standard Operating Procedures (SOP) group, who would also add 800 MHz planning into the document and then return it back to the MFCG for review. The MFCG would solicit public comment and then take the proposal to the IC for adoption.
- Motion seconded by Bob Goldstein
- Motion carried

MEETING BREAK FOR LUNCH AT 11:30AM

Recommendation to establish an encryption code for statewide use – Carl Guse attended a NEWCOM meeting in which there wasn't any additional comment or discussion. This discussion is tabled until the next meeting for a report from Gerry Thorpe. Tom Czaja will contact Gerry Thorpe for a report on the decision. The MFCG decided to put this discussion on the next agenda as Old Business. If the MFCG doesn't hear from NEWCOM with a decision as to a code, it will take the matter upon itself and make a decision.

Standardized naming of local/tactical channels – Gene Oldenburg gave an overview of the proposal/report of naming channels around the state. He emphasized the importance to incorporate common naming into all agencies who share channels. He presented feedback that was collected from several fire and police agencies around the state. Tom Czaja opened the floor for discussion and requested feedback and to move this forward to the IC for recommendations. Gene recommended that naming should be consistently enforced statewide.

MOTION

- Motion made by Carl Guse to move on to the next IC meeting for consideration with advance comment contributed from the SSIG. That this will be withdrawn from the IC agenda if concerns are made by the SSIG
- Motion seconded by Bob Goldstein
- Motion carried

NEW BUSINESS

Service specific talk-groups on WISCOM for primarily fire and law enforcement specialty teams

The SSMG recommended that the Technical Workgroup continue its work on this project with the feedback provided at this meeting. (this text pertains to old business- encryption, not this item.)

National VMED 29 use for EMS in Wisconsin - Wittkamp recommended to adopt this into state plans and proposed VMED 29 as another tactical channel for EMS.

MOTION

- Motion made by Jeff Ohnstad to recommend national VMED 29 to the IC for adoption into the state mutual aid plan as an on-seen tactical portable, low power channel for primary use by EMS.
- Motion was seconded by Paul Wittkamp

MOTION carried

Discussion and possible adoption for recommendation to the Interoperability Council of the Wisconsin Emergency Police Services Radio Communications Plan. This matter was referred to the SOP workgroup for harmonizing with the pending MFCG SOP document.

NON-AGENDA ITEMS

MOA with Dept of Defense – This item will be put on the next agenda under Old Business as an update.

AUTHORIZATIONS

Request from Wisconsin ARES/RACES for authorization to use statewide mutual aid frequencies
WEM submitted the request on behalf of RACES. It is recommended that this would only use frequencies at the direction of a government agency incident command.

MOTION

- Motion made by William Bouma to approve the authorization for RACES (Radio Amateur Civil Emergency Service) to use statewide mutual aid frequencies under the sponsorship of WEM for an incident directed by a government public safety incident or event commander.
- Motion seconded by Deb Johnson
- Paul Wittkamp opposed the motion
- Motion carried

MEETING ADJOURNMENT

MOTION

- Motion made by Jeff Ohnstad to adjourn
- Motion seconded by Bob Goldstein
- Motion carried

MEETING ADJOURNED AT 1:45PM