



**STATE INTEROPERABILITY COUNCIL
STATEWIDE SYSTEM MANAGEMENT GROUP**

THE PATRIOT CENTER
10101 MARKET STREET
ROTHSCHILD, WI 54474

JANUARY 18, 2012

2:30PM

ANNUAL SSMG MEETING MINUTES

CALL TO ORDER – 2:53PM

ATTENDANCE

MEMBERS

- Matt Joski – Chair
- Brad Hardel
- Joe Baasch
- Carl Guse
- Steve Hansen
- Paul Wittkamp
- Mark Schomisch
- John Schrader
- Doug Meier

- Keith Kesler
- Keith Tveit

VIA TELECONFERENCE

- Kurt Drezek
- Rich McVicar

OJA STAFF

- Dave Spenner
- Jennifer Lord
- Jim Westover

DETERMINATION OF A QUORUM - *Quorum Established*

REVIEW AND APPROVAL OF SEPTEMBER 29, 2011 MEETING MINUTES

MOTION

- Motion made by Joe Baasch to adopt the December 22, 2011 meeting minutes with corrections
- Motion seconded by Brad Hardel
- Motion carried

DOT PROJECT REPORT – Carl Guse

Site On Wheels – The SOW was delivered January 2, 2012.

Tower Site Update

Sites in Progress:

- Milwaukee – Sandburg Hall
- Union Grove in Racine County
- Wautoma

- Pipestone

Sites expected online in 2012:

- Parkland
- Pembine
- Kent

Other Core Sites:

- Boulder Junction
- Delta
- Dedham
- Plover
- Phelps

System Testing – EF Johnson is on site this week updating NIU, NMS and ACI. System testing is going on statewide. 4,500 subscribers are on the system.

Early Adopter Agencies

- Iowa County – Dodgeville
- Kewaunee County – Algoma, Kewaunee, and Dyckesville
- Sawyer County – Pipestone
- Taylor County – Medford and Bellinger
- City of Fond du Lac

County Connection Program – Local dealers will be contacted for installation. Update to the WISCOM Programming Document to add additional control channels and 800 MHz system and new sites.

Federal Frequencies – Currently working with DOI to assign federal frequencies for selected sites. Milton has received a frequency assignment via an MOU with DOI. There will be a change on how the backup control channels work.

OLD BUSINESS

No old business for discussion

NEW BUSINESS

Approval of user applications – Dave Spenner extended his thanks to Jim Westover who has done an excellent job of putting this together. There are 94 agencies listed as complete and 15 partial applications. There is 300-400 active on the system. Those still on the Application Tracker List need to complete the Train the Trainer course to finalize their applications. Fifteen out of 109 applications have missing information.

Complete:

Dunn County EM	DU	EM
WI DOA - DET		STATE
Menomonie Fire	DU	FIRE
Superior FD	DG	FIRE
Fox Point PD	MW	LAW
Amnicon VFD	DG	FIRE
Elkhorn Fire	WW	FIRE
Linn Twp VFD	WW	FIRE
Lakeside VFD	DG	FIRE

STATEWIDE SYSTEM MANAGEMENT GROUP
 Meeting Minutes of January 17, 2012

Poplar VFD	DG	FIRE
Taylor County SO	TA	LAW
Lisbon Twp VFD	WK	FIRE
Douglas County EM	DG	EM
Barron County	BN	EM
Rock County EM	RO	EM
Dane County EM	DA	EM
Dane County SO	DA	LAW
Brule VFD	DG	FIRE
Marshfield PD	WO	LAW
Sharon Twp VFD	WW	FIRE
Bear Lake Haugen VFD	BN	FIRE
Necedah Fire/Rescue	JU	FIRE
Sun Prairie PD	DA	LAW
Goodhue County MN		LAW
Minong VFD	WB	FIRE
Menomonee Falls FD	WK	FIRE
Chetek PD	BN	LAW
Middleton	DA	LAW
		FIRE
		DPW
Prairie Farm - Sheridan VFD	BN	FIRE
Portage PD	CO	LAW
Pardeeville EMS	CO	EMS
LaCrosse Co EM	LC	EM
Cassian VFD	ON	FIRE
Adams County EM	AD	EM
New Holstein VFD	CA	FIRE
Shell Lake VFD	WB	FIRE
Waukesha County (WKCC)	WK	PSAP
Medford PD	TA	LAW
Ashland VFD	AS	FIRE
Racine FD	RA	FIRE
Reedsville VFD	MT	FIRE
Random Lake VFD	SB	FIRE
Silver Creek VFD	MT	FIRE
Branch VFD	MT	FIRE
Two Creeks VFD	MT	FIRE
Haven VFD	SB	FIRE
Maribel VFD	MT	FIRE
UW Oshkosh		LAW
North Shore FD	MC	FIRE
Waukesha PD	WK	LAW
Rock Twp VFD	WO	FIRE
Shorewood Hills PD	DA	LAW
Shorewood Hills VFD	DA	FIRE
Monona PD	DA	LAW
Cross Plains	DA	LAW

STATEWIDE SYSTEM MANAGEMENT GROUP
Meeting Minutes of January 17, 2012

		EM
		EMS
		FIRE
Nokomis VFD	ON	FIRE
Clark County	CL	EM
		LAW
Pierce County	PC	EM
		LAW
Dane County PSC	DA	PSAP
McFarland, Village of	DA	FIRE
		LAW
Verona VFD	DA	FIRE
Blooming Grove VFD	DA	FIRE
Ozaukee County	OZ	RADSVCS
Juneau County	JU	EM
Jefferson County	JE	LAW
Fitch Rona EMS	DA	EMS
Bayfield County	BA	LAW
Port Washington VFD	OZ	FIRE
Dane Co Regional Airport	DA	AIR
UW River Falls	PC	LAW
Madison, City of	DA	FIRE
Madison/Dane Co Pub Health	DA	HEALTH
Portage Co SO	PT	LAW
Cedarburg EM	OZ	EM
Howard PD	BR	LAW
Stone Bank VFD	WK	FIRE
Greenfield PD	MC	LAW
Vilas County	VI	LAW
Marquette County	MQ	EM
Hortonville PD	OU	LAW
Marshall EMS	DA	EMS
Shawano Co SO	SH	LAW
DeForest, Village of	DA	LAW
Brooklyn, Village of	DA	LAW
Baraboo District Ambo	SA	EMS
Dousman VFD	WK	FIRE
Tomah PD	MO	LAW

MOTION

Motion made by Brad Hardel to provisionally approve applications for the 94 agencies for 1 and 2 usage. Reporting the completion of training will still be required.

Motion seconded by Joe Baasch

Motion carried

Level 3 Applications – Some applicants have requested talkgroups outside of their areas. Applicants should use towers close to their agencies. They should be able to switch to a travel talkgroup when

outside of the agency service area. OJA and WSP should pick out what sites their talkgroups should operate on and have been requested to assist with talkgroup IDs that display on radios. OJA wants them to follow the suggested ID naming.

Complete

Mineral Point PD
Baraboo Dist Ambo Svc
Turtle Lake PD
Greenfield PD
Gillett PD
Tomah PD

Need Attachment Modification

Monona PD
Ozaukee County SO
Cross Plains FD
Highland PD
Walworth County
Edgerton FPD
Town of Milton FD
Barron County SO
Lyndon Station FD
Dousman FD
Mauston PD
Cutler FD

Pending separate applications from agencies

Spring Green PD/FD

MOTION

Motion made by Mark Schomisch to approve application Level 3 subject to:

1. Complete signature on the modified application – applied to the OJA recommended changes to their application.
2. Complete training that is available
3. To complete Level 1 and Level 2 information
Not to approve some Highland PD and Mineral Point PD

Motion seconded by Steve Hansen

Motion carried

Selection of Vacant At-Large Positions

Present nominations- will vote to pick local and county nominations. Mike Knoll would like to be reappointed.

County nominations – Mike Knoll will continue on for another term.

Local nominations – Randy Frailing, Green Bay and Kevin Lemke, Fond du Lac

DISCUSSION ITEMS FROM MEMBERS

WISCOM/Hospital Emergency Radio Program Update – Paul Wittkamp would like details on the WISCOM/Hospital Emergency Radio Program Update on the next agenda.

NEXT MEETING DISCUSSION

The next SSMG meeting will take place at the Waupaca County Courthouse on March 8, 2012, 10:00am.

**MEETING ADJOURNEMENT
MOTION**

Motion made by Joe Baasch to adjourn
Motion seconded by Mark Schomisch
Motion carried

MEETING ADJOURNED AT 3:55PM