

**STATEWIDE SYSTEM MANAGEMENT GROUP  
SUSTAINABILITY WORKGROUP**

OFFICE OF JUSTICE ASSISTANCE  
1 S. PINCKNEY STREET, STE 615  
MADISON, WI 53703  
JUNE 7, 2012  
8:00AM

**MEETING MINUTES**

**ATTENDANCE**

**MEMBERS**

- Rich McVicar, Chair
- Paul Wittkamp
- Jeff Ohnstad
- Jennifer Lord

**OJA STAFF**

- Dave Spenner
- Jim Westover
- Tony Peterson

**GUESTS**

- Carl Guse
- Joe Baasch

*Quorum Established*

**MEETING CALLED TO ORDER AT 9:45AM**

**ROLL CALL AND INTRODUCTION OF MEMBERS**

**REVIEW AND APPROVAL OF PRIOR MEETING MINUTES**

**MOTION**

Motion made by Paul Wittkamp to approve prior meeting minutes from April 19, 2012.

Corrections: List Jennifer Lord as a workgroup member.

Motion seconded by Jeff Ohnstad

Motion carried

**DISCUSSION, DEVELOPMENT, AND POSSIBLE ACTION**

**WISCOM Level 3 User Fee Structure** – The workgroup continued discussion of the Level 3 User Fee Structure.

**MOTION**

Motion made by Jennifer Lord to recommend the Level 3 Annual Fee Structure for Non-Federal Active Daily Use Radios (non-cache), providing draft material for informational purposes, and return with a complete document including examples.

Motion seconded by Paul Wittkamp

Motion carried

**NO PUBLIC COMMENTS**

**NEXT MEETING DATE**

The next Sustainability Workgroup meeting will be held at the call of the Chair.

**MEETING ADJOURNMENT**

**MOTION**

Motion made by Jennifer Lord to adjourn

Motion seconded by Jeff Ohnstad

Motion carried

**MEETING ADJOURNED AT 10:20AM**

DRAFT