



STATE OF WISCONSIN  
DEPARTMENT OF JUSTICE

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**Southeast Region SCIP Implementation Council**  
**Approved Meeting Minutes**  
(approved March 7, 2016)

**WAUKESHA COUNTY HIGHWAY DEPARTMENT**  
**1641 WOODBURN ROAD**  
**WAUKESHA, WI 53188**  
**Monday, December 7, 2015 9:00 A.M.**

**1. Call to Order/Roll Call/Determination of a Quorum**

The meeting of the Southeast Regional SCIP Implementation Council was called to order at 9:03 AM by Chair Rob Robins.

Roll Call: 11 of possible 25 members were in attendance and 5 out of the 8 counties were represented for a quorum. 5 members were excused and 10 were absent. Attendance list attached.

Members Attending: James Mayer (**Milwaukee County**); Eric Viel (**Milwaukee County**); Scott Ziegler (**Ozaukee County**); Rob Robins (**Racine County**); Tom Bishop (**Washington County**); Jason Hennen representing Jim Gage (**Waukesha County**); Bill Selzer (**Waukesha County**); Gary Bell (**Waukesha County**); Scott Nicholson (**Ozaukee County**); Jackie Bratz (**Racine County**); Ben Schliesman (**Representing WEMA-SE**)

For the record, others in attendance were: Peter Jafuta (**Motorola**), Gil Benn (**Kenosha County EM**), Tom Czaja (**SE Regional Interoperability Coordinator**); Ben Schliesman (**SE WEM Director**); Carl Guse (**Ashippun Fire Dept.**); Jody Howell (**Racine County Communications**); Steve Hansen (**Racine Fire Dept.**); Gene Oldenburg (**DOJ SWIC**); Jim Westover (**WSP Spectrum Manager**); Jamie Formea (**Town of Delefield Fire Dept.**); Steve Jacobson (**WI DNR**); Rick Lange (**SW RIC**); Kevin Lemke (**Motorola**); Barry Mitchell (**Milwaukee County EM**)

**2. Approval of Meeting Minutes of December 8, 2014**

A motion was made by Bill Selzer, seconded by Jim Mayer to approve the minutes of the September 14, 2015 meeting. Gary Bell noticed under Section 5b (New Business SWIC Update) paragraph 2, Jeff Lindert should be Todd Lindert. The minutes were unanimously approved with the noted correction made.

**3. Public Comment**

None

**4. Old Business**

**a. WISCOM UPDATE**

Gene Oldenburg gave an update regarding a Statewide WISCOM study which should be released soon. Gene also explained Motion 999 from the Joint Finance Committee which required the IC to answer 10 questions regarding WISCOM.

Tom Czaja introduced Jim Westover who is the Wisconsin State Patrol Spectrum Manager and will take over the duties of Carl Guse who retired earlier this year. Tom also thanked Carl for his dedication to the communications and interoperability community. Jim introduced himself and gave a brief WISCOM update.

**b. WISCOM Roll Calls**

Tom Czaja reported the WISCOM roll calls in the Southeast region have been going very well. Tom reported that there is approximately 90% participation in the SE region and thanked everyone for their involvement. Tom reminded the attendees about the times for the SE roll calls and urged anyone with a WISCOM radio to participate in not only the SE region roll calls but the roll calls in all regions. Tom also explained the benefits and reasons for the roll calls.

**c. CASM**

Tom Czaja stated he completed updates on the Ozaukee and Waukesha County CASM and completed TICP's for both counties. Tom mentioned that Chief Steve Hansen recently completed a Fire/EMS TICP for Racine County and Tom updated CASM information for Racine County. Upon request from Walworth County, Tom will be working with Deputy Todd Neuman from Walworth County in updating the Walworth County CASM and helping him develop a TICP. Milwaukee County also requested a TICP by the end of 2016 and Tom is updating Milwaukee County CASM but will hold off on updating the frequencies /talkgroups until the new radio system is running.

**5. New Business**

**a. SWIC Update**

Gene Oldenburg gave a SWIC update. Gene gave a synopsis of the changes in the governance structure of the IC and the 4 new sub-committees. The next Interoperability Council meeting is on December 16, 2015, 9 AM, at State Patrol De Forest Post. The IC plans to hold 3 meetings for 2016. The FirstNet initiative will be ramping up in 2016. Gene explained the reduction in the funding for the Regional Interoperability Coordinators and the restructuring of the program. Gene spoke about roll calls and asked the RICS to prepare a list of the 2015 roll call results. The results were used in discussions with the Badger State Sheriff's Association regarding interoperability issues which occurred at the shooting of Trooper Casper in Fond du Lac. Gene is assisting the BSSA in gathering information and developing protocols. The Regional Interoperability Coordinators will be integral in this initiative. Gene distributed a copy of the WIFOG which he just completed and announced that it is available on the Interoperability Initiative web site and that OEC has offered their assistance in creating an EFOG version. Gene spoke about the COML/COMT program and values of the COML's and COMT's. Gene spoke about the 2016 goals for the Interoperability Unit. Gene also announced that he has been appointed to the Training & Standards Board and is proposing that radio training be added to the basic training for law enforcement officers.

**b. SMART Communications Subcommittee Report**

Tom Czaja has been appointed to the SMART Communications subcommittee. Tom gave a brief explanation of the SMART program. He also spoke about the SMART response to the Waukesha Tornado Exercise on August 27-29 and the role of the COML's especially as it pertained to SMART. The COML's did an outstanding job and Tom did a short PowerPoint presentation on the SMART response and discussed the ICS 205 which was developed by the COML's and how the COML's assisted SMART responding units get on the proper talkgroups or frequencies.

**c. Use of IFERN**

Tom Czaja encouraged all fire service users to continue using IFERN for interoperability in the Southeast region. Rob Robins and Jim Mayer discussed the need of IFERN 2 base stations in the Southeast region. Rob and Jim discussed plans which are in place for alternate frequencies and talkgroups when IFERN is busy. Jim reported that Milwaukee County has decreased the use of IFERN by approximately 90% by using local resources within the County.

**d. Discussion Regarding Needs of Agencies**

Tom Czaja reports he will keep this on the agenda as an open forum discussion point and opened the floor for comment which there was none.

**e. National Interoperability Information eXchange (NIIX)**

Tom Czaja spoke about NIIX which is a free service for the public safety communications community for sharing, storing and reviewing documents. The web site is hosted by the U.S. Department of Homeland Security's Science and Technology Directorate. Brian Jansen from Waukesha P.D. is the Wisconsin representative. Tom distributed a brochure on the program.

**6. Other Business**

**a. County Reports/Updates**

- Jefferson County – No representative present.
- Kenosha County: No report.
- Milwaukee County: Erik Viel gave a radio system update. There are 8 total sites and they are working on finishing the final two sites. Once these sites are completed they will be done with the build out and the next step is to connect communication centers to the system. User transitions to the system are planned for June and July 2016. There is room for expansion in the core beyond Waukesha and Milwaukee County. Gary Bell mentioned this system is an option for other counties who are considering new radio systems. Gary Bell gave an update on the build out in Waukesha County. Gary stated there will be backup connectivity at each site using microwave and fiber. Jim Mayer, Chair of the Operations and Technical Committee, gave an update and the current focus is developing interoperability talkgroups between the counties. There will be two ISSI gateways: WISCOM and the City of Milwaukee Open Sky system. Gene Oldenburg mentioned that discussion is taking place within FEMA Region 5 regarding ISSI connectivity between State radio systems.
- Ozaukee County: Scott Ziegler reported the Harrington Beach site for the Ozaukee County radio system is operational. WISCOM is not yet operational. Construction started on the additional tower at the Justice Center site. The tower should be completed by the end of January but the antennas will not be installed. Money has been placed in the 2016 budget for phase one of the new radio Ozaukee radio system.

- Racine County: Chief Steve Hansen, Racine Fire Dept., developed a Fire/EMS TICP for Racine County. Chief Hansen will submit it for approval at the January Racine County Fire Chiefs meeting. He stated law enforcement has not yet jumped on board but it will be easy to incorporate law enforcement in the plan. Gene Oldenburg mentioned he is working with the Badger State Sheriff's Association regarding interoperability issues which occurred when Trooper Casper was killed in Fond du Lac County and this incident shows the need to have an interoperability plan in place and may be the impetus for Counties to have a TICP developed.
- Walworth: No representative present.
- Waukesha: Gary Bell reported the Waukesha County Communications Center is currently installing NextGen 911 and the new phone system is expandable. Any entity interested in joining the Waukesha phone system should contact Gary. Connection can be made easily to the system through a backhaul.
- WEM: Ben Schliesman reported that WEM will be holding a Training and Exercise Workshop in 2016 but a date has not been set. The Miles Paratus exercise will be held at Volk Field the first week of June and the next week is the HERC BAT 16 exercise.

#### **7. National Public Safety Wireless Broadband Network (FirstNet) Update**

Tom Czaja gave a brief PowerPoint update on the FirstNet initiative in the State and Gene Oldenburg provided a FirstNet staff update. Tom stressed the need to complete the FirstNet data survey to insure the State will have sufficient coverage.

#### **8. Upcoming Meetings/Events:**

Tom Czaja gave an update on upcoming meetings and training. See attached list.

#### **9. Set Next Meeting Date and Location**

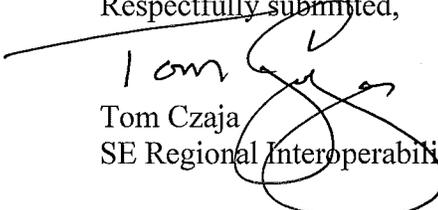
Next Meetings: Monday, March 7, 2016 9:00 A.M.

Location: Waukesha Highway Department,  
1641 Woodburn Rd.  
Waukesha, WI

**10. Motion to Adjourn**

Motion to adjourn at 10:42 A.M. by Scott Ziegler, seconded by Bill Selzer, unanimously carried.

Respectfully submitted,

  
Tom Czaja  
SE Regional Interoperability Coordinator

*Upcoming Training/Exercises  
SE Regional SCIP Meeting  
December 7, 2015*

- 12/11/2015 East Central Regional SCIP Implementation Council  
1:00 P.M.  
Manitowoc County EOC  
1024 S. 9<sup>th</sup> St.  
Manitowoc, WI
- 12/16/15 State Interoperability Council Meeting  
10:00 AM – 12:00 PM  
Wisconsin State Patrol DeForest Post  
911 W. North Ave.  
DeForest, WI 53532
- 3/7/16 Southeast Regional SCIP Implementation Council  
9:00 A.M.  
Waukesha County Highway Dept.
- 3/7/16-  
3/11/16 Center Manager Certification Program  
Waukesha County Communications Center  
More information can be found at [www.wlpscom.org](http://www.wlpscom.org)
- 3/9/16-  
3/10/16 Governors Conference on Emergency Management & Homeland Security  
Radisson Paper Valley Hotel, Appleton  
More information can be found at the WEM Training Portal:  
<https://www.trainingwisconsin.org/>
- 4/13/16 2016 WIPSCOM Spring Training  
Time and Location TBD  
More information can be found at [www.wipscom.org](http://www.wipscom.org)
- 5/10/16-  
5/11/16 ICS 300  
Milwaukee County Sheriff's Dept. Training Academy  
Franklin, WI  
More information can be found at the WEM Training Portal:  
<https://www.trainingwisconsin.org/>
- 5/23/16 ICS 400  
5/24/16 Milwaukee County Sheriff's Dept. Training Academy

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Franklin, WI

More information can be found at the WEM Training Portal:

<https://www.trainingwisconsin.org/>

8/14/16-

APCO 2016 Annual Conference

8/17/16

Orlando, FL

More information can be found at: [www.apcointl.org](http://www.apcointl.org)